

# STUDENTS RESIDENTIAL GUIDELINES

## 1. Residential facility

- (a) Residential facility is permitted on annual basis for students admitted for regular programmes for the duration of regular academic session.
- (b) All rights of permission to avail the Residential facility are reserved with the University and can be denied to any student. No student shall be entitled to claim this facility as a matter of right.
- (c) Residential facility will be offered on First Come First Serve basis, with the provision for reservation for special category of student(s) such as those admitted for residential or specific programme or admitted in Hons. programme or from the distant places or on the basis of academic/ sports/ cultural/ co-curricular or other performances or as decided otherwise by the University.
- (d) The location of the Residential facility, floor and room pattern are subject to change from time to time.
- (e) Residential facility will be provided till the end of the regular academic session including regular exams or 10 months from the start of session, whichever is earlier. Students can come and join two days prior to start of academic session and will be required to vacate Residential room/ apartment within two days after regular exams. For availing Residential facility after the end of academic session for any purpose like summer school/ reappear examination/ make up examination/ PEP/ EEP classes etc., additional proportionate residential charges (residence) will have to be paid by the student, subject to the availability and permission of Residential facility.
- (f) Customized plan (e.g. for full calendar year) may be provided on request.
- (g) Residential Charges (Residence) as mentioned below is for the academic session 2023-2024 and is subject to change for successive sessions.
- (h) Unless otherwise specified, Residential facility(s) once chosen like Air Conditioned facility etc. will not be changed during the academic session.
- (i) Residential Charges (Residence) includes the fee for accommodation (boarding and lodging), geyser, cooler or AC (as opted), and electricity (free units as mentioned below), generator and maintenance cost for light load.
- (j) Unless otherwise specified, Residential facility(s) once chosen like AC facility etc. may be upgraded depending on the availability of the respective seater.
- (k) Residential Charges (Residence) includes the Charges for accommodation, geyser, cooler or AC (as opted), and electricity (free units as mentioned in the Charges table
- (l) Electricity used in excess of light load permissible by the university will be charged on actual basis. In case of shared room or apartment i.e. 2, 3, 4 seater etc. usages of electricity units will be calculated on per room basis and shared equally among all the occupants of the room.
- (m) The reading of electricity meter noted on the day prior to reporting date of the first student in the allotted room in residential facility of the university, shall be considered as the initial reading for all the subsequent students allotted the same room.
- (n) For Refund of fee, refer to Refund Policy mentioned separately.

Below are the residential facilities available depending on the room pattern/ category allotted:

i. Separate residential facility for boys and girls within the campus	viii. Power backup for light load only (not for AC/ Geyser/ Non-AC).
ii. Rooms with attached washroom, bed (without mattress), table, chair and almirahs.	ix. Mess facility with vegetarian meals only.
iii. Non-AC/ Air Conditioner facility in each room (as opted)	x. Free parking facility (two or four wheeler) for students availing residential facility at designated places only.
iv. Arrangement for power supply through dedicated 24 hours hotlines	xi. Gymnasium (optional on payment basis)
v. Geyser in each room to provide hot water in winters (scheduled timings) for two hours per room every day or as decided by the University.	xii. Students in residential facility are permitted to keep Electrical Kettles, Electrical Irons, Steamer, Laptop, Mobile Charger, Shaving Set, Trimmer, Hair Straightener and Hair Dryer. Extra electricity bill due to the usage of these electrical items will be borne by the respective students.
vi. In campus Hospital with ambulance to provide medical assistance to students.	xiii. Usage of induction plates is prohibited in standard room.
vii. Internet connectivity through Wi-Fi system for scheduled timing for academic purposes only and subject to conditions.	

### Conditions of availing Residential facility

- i. In case a student has availed the Residential facility for the full academic session and if due to any reason leaves/ withdraws the residential facility during the academic session, the student shall have no claim for refund of fee & other charges already paid or otherwise, whatsoever against the University after the last date of refund as prescribed under the head 'Refund Policy for Indian Applicants' of Part-C. Fee and other charges, including amount paid for provisional registration, paid by the candidate shall stand forfeited and the candidate shall further be liable to pay the fee and other charges for remaining/ entire year.
- ii. In case a student has availed the residential facility for the whole academic session and later on seeks to move out of the University due to certain reasons like getting On-Job-Training / selected for Internship / study abroad programme / cultural or academic exchange programmes etc., then he/ she will be required to vacate the allotted room/apartment immediately or within stipulated time period as decided by the University and the refund/ adjustment of charges paid for the residential facilities will be processed as per the policy. Provided further that if under special circumstances, such a student is allowed to stay in the residential facility, then he will be required to follow all the rules, regulations and guidelines for staying in residential facility including but not limited to check-in and check-out times, maintaining discipline, day-offs, leaves, last day of vacating the room etc.
- iii. The University can provide residential facility, at its own or through other arrangement, in or outside campus, as deem fit.
- iv. The student will not be entitled to claim residential facility as a matter of right.

- v. The student will vacate the residential facility in case of any requirement of the University for some specific period(s) for any reasons including accommodating guests, delegates, participants of any event, for maintenance work etc., as and when prescribed by the University during their stay period.
- vi. The University reserves the right to get the residential facility evacuated at any time either partially or in full on account of any emergency or any unforeseen circumstances arising within or outside the University.
- vii. In case it is found at any time that the student is subject to be declared ineligible for appearing in any examination due to shortage of attendance in a particular term after due consideration of all the classes to be conducted for that term or in case detained at any time on account of disciplinary misconduct or any other reason whatsoever, the student will be liable to vacate the residential facility as and when directed by the University. Allotment of residential facility in the next term/ semester shall be solely at the discretion of the University.
- viii. The University reserves the right to debar the student to apply for residential facility in case student has CGPA or attendance less than the prescribed limit as specified by the University from time to time. In addition to academic credentials student may also be debarred from applying for residential facility, in case student has been considered for disciplinary action or case of indiscipline is pending against him.
- ix. The University will reserve the right to carry inspection of the students room, bags, almirahs or any of personal belongings at any time during day and/ or night.
- x. The University will reserve the right to make changes in residential facility, room allotted and various provisions and facilities in the accommodation as deem appropriate from time to time.
- xi. The entrance of outsiders in the residential accommodation will be restricted and entry and/or stay of parents/ guardian and any other visitor (if authorised) will be subject to the permission of warden and other concerned authorities of the University; and if permitted, parents/ guardians/ visitor while being on campus will ensure that they behave decently and in orderly manner and any misbehaviour or unwarranted act on their part shall entitle the University to take any action against them and/ or any disciplinary action against the student.
- xii. In case a student has booked a room having room pattern 4 seater/ 3 seater/ 2 seater etc. But later on due to de-allocation/ shifting of his/ her other roommates the occupancy of the room is less than as compared to the allocated room pattern then university has full rights to shift the student to other room having same room pattern for full occupancy. Shifting may or may not be in same block/ residential facility. If the student wants to retain the same allocated room then he/ she will be liable to pay the excess room rent as per occupancy status of the particular room.
- Example:** If a student initially opted for a 4 Seater room and later on one of his roommate left the residential facility and now only 3 students are staying in a 4 Seater room, then
- University may shift the students to other rooms so that the remaining 3 students are in a 4 Seater rooms only.
  - In case students are not interested to shift their room then each student may be charged fee of 3 Seater for the remaining period.
- xiii. The student will take precautions against insect-bites, dog-bites, snake-bites, animal-bites, plant-bites and such other infections and diseases and the University shall not be liable for such infections and diseases. However, in case of falling sick or any sort of infections, diseases or personal injury or otherwise, the student shall inform the warden and his/ her parents instantly; and shall be liable to pay/ reimburse for any expenditure incurred by the University and/ or warden on his/ her treatment for any illness or disease or personal injury or otherwise.
- xiv. The student will not make any unauthorised use of electricity by using any electrical gadgets including heater, audio player, convector and immersion rod.
- xv. The residential charges (residence) includes the charges for usage of fixed electric units as prescribed by the University and in case the utilized units exceed fixed units, the student will pay the charges for usage of units exceeding the fixed units.
- xvi. The CFL once issued will not be replaced in case of damage due to default on part of the student and it will be the responsibility of the student to get it replaced at his own cost.
- xvii. The student will not paste any poster or painting on the walls of rooms or at other places in and outside residential premises.
- xviii. The hot water supply shall be available in winter only for fixed timings as prescribed by the University.
- xix. If the student is absent from the residential facility without permission or violate any guidelines or policy or instructions of the University, the University shall be entitled to take any disciplinary action against the student including or rustication/ expulsion cancellation/ withdrawal of residential facility.
- xx. The University will reserve the right to withdraw or change any residential facility and/ or to revise fee or any other charges prescribed for the purpose of availing any residential facility.
- xxi. Students must put thick curtains on windows, ventilator and doors facing towards balcony/ outside and are strictly prohibited not to paste any poster, newspaper etc. on such things which may damage the paint or colour of the wall, doors, cupboard, etc.
- xxii. The student will be liable to pay for any damage caused to the residential accommodation either alone or jointly with others apart from any action(s) as decided by the University.
- xxiii. Warden or other competent authority of the University can check about the students whereabouts and other details as and when required.
- xxiv. Students shall be themselves responsible for the cleanliness of their rooms/ apartments. However, the washrooms and corridors will be cleaned by the housekeeping staff on periodical basis.

xxv. Students are strictly prohibited from conducting any religious indoctrination and observances including prayer at any place in the university. However a student might worship or pursue the prayer alone, silently in room allotted to him/ her for residential facilities, if any, in such a way that his/ her activity does not disturb or distract the other occupants of the same room or neighbouring rooms. Loud chants and usage of cyndals, trumpets, bells/ chimes or other musical/ sound producing instruments are prohibited to avoid disturbance/ noise pollution. Usage of Dhoopbatti / Agarbatti/ such incense sticks or any burning material are prohibited even in the room allotted for residential facility due to safety reasons.

xxvi. If a student does not report/ join the university within 3 days after the scheduled start of session, the residential facility already allocated to him may be de-allocated. However on late joining / reporting, if permitted as per the clauses mentioned above, the residential facility may be allotted again but the category of room (standard room/ apartments, Non-AC/ air conditioned) or pattern (4 seater, 3 seater, 2 seater, 1 seater) may not be the same as originally requested / opted at the time of admission. Such allotment will be subject to availability of seats and in case student is not interested to avail the offered category of room (standard room/ apartments, Non-AC/ air conditioned) and pattern (4 seater, 3 seater, 2 seater, 1 seater) of residential facility, then the amount already deposited by him may be refunded/ reimbursed subject to refund policy prescribed in Part C of Prospectus 2023 under the head 'Refund Policy for Indian Applicants' or in International booklet.

## 2. Mess Plan

- (a) Mess Plan will be provided till the end of the regular academic session including regular exams or 10 months from the start of session, whichever is earlier. Students can avail the mess plan two days prior to start of academic session and will be required to leave it within two days after regular exams. For availing Mess Plan after the end of academic session for any purpose like summer school/ reappear examination/ make up examination/ PEP/ EEP classes etc., additional proportionate Charges for Mess will have to be paid by the student, subject to the availability and permission for Mess plan.
- (b) Customized plan (e.g. for full calendar year) may be provided on request.
- (c) Students have an option to avail Mess Plan from the University or may manage on their own. Students are provided with flexible options to choose their preferred mess (within hostel or outside hostel), choice in food varieties and option to avail lunch near respective academic block in case sufficient number of students opt for the same.
  - Choice of Menu - Standard Mess and Ala Carte
  - Choice of Food - North Indian/ South Indian/ Rajasthani/ Haryanvi/ North-Eastern Cuisines
  - Choice of Mess - Avail Mess in the allocated Hostel or central location. Regional cuisine is available at specific locations only.
- (d) The standard food menu is the same existing option being provided for breakfast, lunch, dinner and tea with snack with unlimited quantity for most of the items. For the details of meals provided in Standard Food Menu, refer university website: [https://www.lpu.in/student\\_services/residence.php](https://www.lpu.in/student_services/residence.php)
- (e) The students have a choice of North Indian as well as Regional (South Indian) food in Standard menu.
- (f) The students have a choice to take any combo menu from any cuisine available in Ala Carte menu. For example, in lunch, student may pick a few dishes from available North Indian menu and a few from available South Indian menu and a few from some other cuisine. In dinner, student may opt differently as per his/her choice. This Mess Type will be served at selected locations that may be outside the allotted hostel.

## Why should Residential Facility at University campus be preferred to PG or Rented Accommodations?

We have experienced in the past years that some of the parents/ students do not opt for residential facility at the time of admission and postpone this decision to look for other options. Though the University has a huge residential facility for the students, even then we have experienced the shortage of the same and when the parents/ students approach the University at the end, we are not able to accommodate them. So, in the interest of the students, it is advised that the residential facility should ideally be taken at the time of admission to avoid inconvenience at a later date.

It is also experienced that generally students push their parents to allow them to stay outside the University in the privately owned rooms (PG) shared accommodation, which apart from its safety concerns are also prone to temptation of many social evils, which at their young age appears to be very attractive but create harmful effects on the students in the long term. There may be a wrong belief that PG living as compared to residential accommodation living is cheaper, but when all costs are taken into detailed consideration, then it appears that PG living in fact is more costlier and time consuming to commute up and down, below given are the points to support it :-

Sr. No.	Residential Facility at University	PG/ Rented Accommodation
1.	<b>Zero tolerance to Ragging, Alcohol, smoking, drug and disciplinary Misconduct:</b> These are strictly prohibited within the University Campus.	PG/ Rented Accommodation cannot promise to curb such menace.
2.	<b>Safety and security:</b> Residential facility at campus is much safer and secure as 24 X 7 X 365 security is available and CCTVs are installed at all prominent locations throughout the campus. Security is in the hands of experienced security staff. <b>Turnstile Gates:</b> The entry to residential facilities are regulated through automated turnstile (as in metro railway) and biometric machines and data is saved in computerized data base to track the movement of students/ visitors.	Such kind of safe and secure environment is not provided in PG/ Rented accommodation.

3.	<b>Leave Record:</b> With the help of online leave system parents may be made aware about the leave status/ movement of students through SMS.	Such facility is not be provided in PG/ Rented Accommodation.
4.	<b>Hygienic Mess Plan:</b> Mess in the residential facility provides good quality, hygienic, nutritious mess and multi cuisine menu served four times a day. Constant vigil over vendors is the prime reason for good quality mess plan at residential accommodation. There is an automatic chapatti making machine in every residential accommodation which is hygienic and time saving. Students also have the option of having their mess occasionally or for non-mess opting students at cafeteria provided within residential premises and at various strategic locations within the campus	In PG/ Rented accommodations, student may spend approximately R 150 – R 200 per day and can get into bad eating habits and moreover such mess is generally not hygienic.
5.	<b>Medical Facility:</b> University has 30 bedded hospital within the campus and 24 hours medical and Ambulance services are available. Hospital is staffed with Resident Medical Officers, Specialists, Physician Assistants, Medical Lab. Technologists, Nurses, Dieticians, Physiotherapists and Psychologists.	Such kind of medical facility cannot be provided within PG/ Rented accommodations.
6.	<b>Library and Lab facility:</b> Students residing in University campus can avail the Library facility till late hours, presently from 8.00 am till midnight. Labs and workshop facilities are also available till late hours for practicing.	Students residing in PG/ Rented accommodation are deprived of such facilities.
7.	<b>Group Study:</b> Students belonging to same discipline/ programme/ department may reside in the same residential accommodation of the University, and this provides an excellent opportunity to discuss assignments and be a part of group study by exchanging ideas and notes.	In PG/ Rented accommodation there is least possibility of having large number of students from same discipline/ department/programme. So the spirit of fellow feeling and group study may not be available in PG/ Rented accommodation.
8.	<b>Power supply:</b> 24 hours power supply through dedicated hotline and power backup is available at University campus.	In PG/ Rented Accommodation, student may face problem regarding frequent Power cuts and no proper backup for adequate power supply.
9.	<b>Banks and ATM Facility :</b> At Campus, we have branches of 5 nationalized banks. In addition, there are 55+ ATMs of different banks within the university campus..	One cannot find such facilities in the vicinity of PG/ Rented accommodation.
10.	<b>Post Office:</b> Within the university campus, a dedicated Post Office is available to avail facilities like money transfer, speed post, etc.	This facility will not be available within any PG/ Rented accommodation.
11.	<b>Internet connectivity:</b> Being a tech savvy University, students generally accomplish their work through internet. Internet connectivity for scheduled timings through Wi-Fi system for academic purposes is available at campus through leased line of 650 Mbps. Intranet facility is also available through which students can view the UMS, Academic records & results, Online Study material etc.	PG/ Rented accommodation may not provide such facility free of cost. Student may have to spend approximately R5000/- to R8000/- annually which is an additional monitory burden.
12.	<b>Laundry facilities:</b> Laundry services under hygienic conditions are available within the residential accommodations of the University at nominal charges. This facility also saves precious time of the student.	In PG/ Rented accommodation Laundry facility may not be provided at door step.
13.	<b>Shopping Mall in the University Campus:</b> University has a cosmopolitan style, multistoried, air conditioned mall-“Uni Mall” within University Campus. The Mall has a big departmental store including food court, book shops, stationery shop, sports goods, money exchange, music and entertainment, different showroom like Archies, Monte Carlo, HP etc. and other related service areas.	Such facilities may not be available even in the close vicinity of PG/ Rented accommodations and students may have to move to nearby areas for his/ her daily requirements.
14.	<b>Mess and Utility Joints:</b> University takes care of all the basic needs of the students. Within the campus only, university has more than 30 restaurants including Dominos, Dosa Plaza, Cafe Coffee Day, Chicago Pizza, Burgerwalas Punjab etc., more than 80 shops/ Kiosk covering Juice Bar, Tea/ Coffee Bars, Snack Bars, Ice Cream Parlours and Departmental stores etc. Most sophisticated vending machines of soft drinks, that accepts currency notes as well as coins, are installed at approx. 32 different locations spread throughout the campus.	Such facilities may not be available in the close vicinity of PG/ rented accommodations and students may have to move to nearby areas for his/ her daily requirements.

15.	<p><b>Transportation:</b> No extra time and money is required for transportation as residential facility is located within the campus.</p>	<p>Students generally waste their time and money while commuting on daily basis from PG/ Rented accommodation to University campus and may end up spending approximately R10000 to R12000/- annually.</p>
16.	<p><b>Earn while you learn:</b> Certain part time jobs in labs, library, sales, shopping mall, etc. are provided to the students residing at University campus only. Jobs are available in shifts and may run till late night and students residing in university campus only can work in shifts and earn along with studies.</p>	<p>PG/ Rented accommodation does not provide such a unique facility.</p>
17.	<p><b>Recreational Facility:</b> A dedicated Division of Student Welfare (DSW) regularly organizes several cultural/ recreational activities within the campus premises and students can participate, enjoy and learn from these activities.</p>	<p>PG/ Rented Accommodation don't offer such facilities.</p>
18.	<p><b>Sports &amp; Gym facility:</b> At University Campus, facilities for indoor and outdoor games like Table Tennis, Badminton, Football, Basket Ball, Volleyball, Lawn Tennis, Cricket, Hockey, etc. are available. Gym or Sports facility if availed along with residential facility allocation is provided at a subsidized fee of R5000 or R2500/- (subject to the sport opted for). For availing such facilities, student need not to leave the campus.</p>	<p>Such facilities may not be available at PG/ Rented Accommodation. For availing University Gym or Sports Facility, students need to pay an amount of R6000/- each</p>
19.	<p><b>Residential faculty/ Staff:</b> Students facing problems related to academics or other matters may approach 500+ faculty and staff residing in University campus.</p>	<p>Students residing in PG/ Rented Accommodation cannot take benefit of this.</p>