

# REFUND POLICY FOR Ph.D. APPLICANTS

1. Application for refund of Programme Fee, Residential Charges (Residence)/ Charges for Laundry and its administration/ Charges for Mess and its administration/ Charges for Transport and its administration/ Charges for Parking and its administration/Charges for Indoor Stadium/ Charges for Gym Facility received upto 25th February 2026 will be accepted and thereafter no application for refund will be accepted. **(For Ph.D. Spring Term)**

## 2. (a) Refund of Programme Fee

### i. Withdrawal on or before 10th January 2026

In case an applicant withdraws on or before 10th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹1000/- (Rupees One Thousand), shall be refunded.

### ii. Withdrawal from 11th January 2026 to 25th January 2026

In case an applicant withdraws from 11th January 2026 to 25th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 10% of annual fee for academic session, shall be refunded.

### iii. Withdrawal from 26th January 2026 to 9th February 2026

In case an applicant withdraws from 26th January 2026 to 9th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 20% of annual fee for academic session, shall be refunded.

### iv. Withdrawal from 10th February 2026 to 24th February 2026

In case an applicant withdraws from 10th February 2026 to 24th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 50% of annual fee for academic session, shall be refunded.

If an applicant has paid lesser than the amount to be deducted from Programme fee, then the deduction amount may be adjusted from residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

## (b) Refund of Residential Charges (Residence)

### i. Withdrawal on or before 10th January 2026

In case an applicant withdraws on or before 10th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹500/- (Rupees Five Hundred), shall be refunded.

### ii. Withdrawal from 11th January 2026 to 25th January 2026

In case an applicant withdraws from 11th January 2026 to 25th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 10% of annual fee for academic session (annual), shall be refunded.

### iii. Withdrawal from 26th January 2026 to 9th February 2026

In case an applicant withdraws from 26th January 2026 to 9th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 20% of annual fee for academic session (annual), shall be refunded.

### iv. Withdrawal from 10th February 2026 to 24th February 2026

In case an applicant withdraws from 10th February 2026 to 24th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 50% of annual fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from Residential Charges (Residence), then the deduction amount may be adjusted from the fee paid for programme fee/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

## (c) Refund of Charges for Mess and its administration

### i. Withdrawal on or before 10th January 2026

In case an applicant withdraws on or before 10th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹500/- (Rupees Five Hundred), shall be refunded.

### ii. Withdrawal from 11th January 2026 to 25th January 2026

In case an applicant withdraws from 11th January 2026 to 25th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 10% of annual fee for academic session (annual), shall be refunded.

**iii. Withdrawal from 26th January 2026 to 9th February 2026**

In case an applicant withdraws from 26th January 2026 to 9th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 20% of annual fee for academic session (annual), shall be refunded.

**iv. Withdrawal from 10th February 2026 to 24th February 2026**

In case an applicant withdraws from 10th February 2026 to 24th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 50% of annual fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for mess and its administration, then the deduction amount may be adjusted from the fee paid for programme fee/ residential charges (residence)/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

**(d) Refund of Charges for Gym facility**

**i. Withdrawal on or before 10th January 2026**

In case an applicant withdraws on or before 10th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹200/- (Rupees Two Hundred), shall be refunded.

**ii. Withdrawal from 11th January 2026 to 25th January 2026**

In case an applicant withdraws from 11th January 2026 to 25th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 10% of annual fee for academic session (annual), shall be refunded.

**iii. Withdrawal from 26th January 2026 to 9th February 2026**

In case an applicant withdraws from 26th January 2026 to 9th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 20% of annual fee for academic session (annual), shall be refunded.

**iv. Withdrawal from 10th February 2026 to 24th February 2026**

In case an applicant withdraws from 10th February 2026 to 24th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 50% of annual fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for gym facility, then the deduction amount may be adjusted from the fee paid for programme fee/ residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium, if applicable.

**(e) Refund of Charges for Laundry and its administration**

**i. Withdrawal on or before 10th January 2026**

In case an applicant withdraws on or before 10th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹200/- (Rupees Two Hundred), shall be refunded.

**ii. Withdrawal from 11th January 2026 to 25th January 2026**

In case an applicant withdraws from 11th January 2026 to 25th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 10% of annual fee for academic session (annual), shall be refunded.

**iii. Withdrawal from 26th January 2026 to 9th February 2026**

In case an applicant withdraws from 26th January 2026 to 9th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 20% of annual fee for academic session (annual), shall be refunded.

**iv. Withdrawal from 10th February 2026 to 24th February 2026**

In case an applicant withdraws from 10th February 2026 to 24th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 50% of annual fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for laundry and its administration, then the deduction amount may be adjusted from the fee paid for programme fee/ residential charges (residence)/ charges for mess and its administration/ charges for gym facility, charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium, if applicable.

**(f) Refund of Charges for Transport and its administration**

**i. Withdrawal on or before 10th January 2026**

In case an applicant withdraws on or before 10th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹500/- (Rupees Five Hundred), shall be refunded.

**ii. Withdrawal from 11th January 2026 to 25th January 2026**

In case an applicant withdraws from 11th January 2026 to 25th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 10% of annual fee for academic session (annual), shall be refunded.

**iii. Withdrawal from 26th January 2026 to 9th February 2026**

In case an applicant withdraws from 26th January 2026 to 9th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 20% of annual fee for academic session (annual), shall be refunded.

**iv. Withdrawal from 10th February 2026 to 24th February 2026**

In case an applicant withdraws from 10th February 2026 to 24th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 50% of annual fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for transport and its administration, then the deduction amount may be adjusted from the fee paid for programme fee/ residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

**(g) Refund of Charges for Indoor Stadium**

**i. Withdrawal on or before 10th January 2026**

In case an applicant withdraws on or before 10th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹200/- (Rupees Two Hundred), shall be refunded.

**ii. Withdrawal from 11th January 2026 to 25th January 2026**

In case an applicant withdraws from 11th January 2026 to 25th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 10% of annual fee for academic session (annual), shall be refunded.

**iii. Withdrawal from 26th January 2026 to 9th February 2026**

In case an applicant withdraws from 26th January 2026 to 9th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 20% of annual fee for academic session (annual), shall be refunded.

**iv. Withdrawal from 10th February 2026 to 24th February 2026**

In case an applicant withdraws from 10th February 2026 to 24th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 50% of annual fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for indoor stadium, then the deduction amount may be adjusted from the fee paid for programme fee/ residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for gym facility, if applicable.

**(h) Refund of Charges for Parking and its administration**

**i. Withdrawal on or before 10th January 2026**

In case an applicant withdraws on or before 10th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹200/- (Rupees Two Hundred), shall be refunded.

**ii. Withdrawal from 11th January 2026 to 25th January 2026**

In case an applicant withdraws from 11th January 2026 to 25th January 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 10% of annual fee for academic session (annual), shall be refunded.

**iii. Withdrawal from 26th January 2026 to 9th February 2026**

In case an applicant withdraws from 26th January 2026 to 9th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 20% of annual fee for academic session (annual), shall be refunded.

**iv. Withdrawal from 10th February 2026 to 24th February 2026**

In case an applicant withdraws from 10th February 2026 to 24th February 2026 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of 50% of annual fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for parking and its administration, then the deduction amount may be adjusted from the fee paid for programme fee/ residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for indoor stadium and its administration/ charges for gym facility, if applicable



3. If student was earlier admitted to a programme but later on transferred to some other programme having lesser programme fee, then for calculation of 10% or 20% deduction for the purpose of refund of programme fee, the fee of the programme in which applicant was originally admitted (before programme transfer) will be considered.
4. In case a student has been admitted under the Scholarship / Fee Concession / Fee Waiver schemes of the University or any other Govt./ Private external agency, where Scholarship/ Fee Concession/ Fee waiver amount is equivalent to full Programme fee, (i.e the student has been charged only the security amount), and such a student later on applies for refund, then the student has to pay the deduction amount from the security amount deposited.

**5. Non-refundable fees/cases**

- (a) Amount paid for obtaining Prospectus, Application fee, Processing fee, Entrance fee, Late fee, Programme Transfer Fee, Migration fee etc. is non-refundable under all circumstances, unless in specific are prescribed as refundable.
- (b) In case a fresher student leaves after 25th February 2026 [for Ph.D. Spring Term] or withdraws/ leaves in the midstream, in such case, that student shall have no claim of refund of fee & other charges already paid or otherwise, whatsoever against the University. Fee and other charges, also including amount paid for provisional registration, paid by the candidate shall stand forfeited and the candidate shall further be liable to pay the fee and other charges for remaining/ entire duration of the programme.
- (c) If in any case, a candidate has unknowingly or wilfully concealed or suppressed any information/fact or if found impersonating or using any fraudulent means for getting the admission to the University or for obtaining scholarship, which renders him ineligible for the admission and/ or scholarship, the admission of such an applicant shall be cancelled and/ or he/she will be liable to disciplinary action(s) as decided by the University and/or as per the law of land. That candidate shall have no claim of refund of fee & other charges already paid or otherwise, whatsoever against the University. Fee and other charges, including amount paid for provisional registration, paid by the candidate shall stand forfeited and the candidate shall further be liable to pay the fee and other charges for remaining/ entire duration of the programme.

**6. Procedure of refund**

- (a) The University facilitates the submission of refund applications through two modes-offline and online-subject to compliance with the prescribed procedure, documentation requirements, and applicable timelines.
    - (i) **Through Online:** LPU has extended its support to candidates by allowing the application of refund through online mode. Candidates requesting for a refund, need to apply using their registered email Id at refund@lpu.co.in. The date of receiving the email will be considered as the date of application for refund.
    - (ii) **Through Offline:** The applicant must submit the prescribed refund application form, as available in the Prospectus or at the Admission Office of the University campus, duly filled and signed by the student and parent/guardian, either in person or by post, within 30 days from the last date of admission for the concerned programme, failing which no refund application shall be accepted.
  - (b) Postal delay will not be the liability of University and the date on which application by post is received by the University will be considered for refund.
  - (c) Refund will be made only after the applicant has surrendered the original fee receipt, ID card (if already issued), letter from University for processing Loan and any other document as required by the University at the time of refund.
  - (d) Any refund, if applicable, shall be processed only through bank transfer to the student's or parent's bank account, as opted and declared at the time of submitting the Application Form for Refund or through mail at refund@lpu.co.in, along with mandatory submission of bank details including bank name, account number, IFSC code, and copies of the bank passbook and cancelled cheque; no change in the payee shall be permitted after submission of the application.
  - (e) Any amount, if refunded, will be in Indian Currency only. For International Applicants, the refund against application received as per prescribed guidelines will also be in INR only with conversion rate as per actual subject to maximum ₹80 for 1USD.
  - (f) If the applicant has availed any letter or document from the University for loan processing, the refund shall be credited to the bank account of the sanctioning bank. The refund will be made in favour of the applicant/parent/guardian only upon submission of a No Objection Certificate (NOC) from the bank.
7. If an applicant is admitted provisionally but later on does not satisfy the eligibility criteria, such an applicant will not be given any relaxation in refund.
  8. Refunds will be calculated on the full annual fee (excluding scholarships). However, for programme fees, refunds will be calculated on the applicable term fee for the academic session.
  9. No interest is payable on any amount deposited with University also including refundable amount, if any.
  10.
    - (a) An applicant claiming for refund of programme fee and/ or residential charges (residence) and/or charges for laundry and its administration and/ or charges for mess and its administration and/or charges for transport and its administration and/ or charges for parking and its administration (as applicable) before the start of session, he/she shall not join the programme and/ or avail residential/ laundry/ transport/ parking facility/ mess plan (as and if applicable)
    - (b) An applicant claiming for refund of programme fee and/or residential charges (residence) and/or charges for laundry and its administration and/ or charges for mess and its administration and/or charges for transport and its administration and/ or charges for parking and its administration and/or charges for indoor stadium and/or charges for Gym Facility (as applicable), after the start of session shall have to leave/ discontinue his studies and/or facility (as applicable) and shall not attend the classes etc. and/or shall not avail Residential/ Laundry/ Transport/ Parking Facility/ Mess Plan/ Indoor Stadium/ Gym Facility (as and if applicable) from the date of application of refund.
    - (c) An applicant if joins and/or continues in the above cases (a) or (b), as and if applicable, shall not be entitled for any refund and his/her application for refund will be considered as withdrawn, null & void.