

# HOW TO APPLY

## FOR INDIAN APPLICANTS

### A. FOR ADMISSION TO PROGRAMMES WHERE LPUNEST\* IS COMPULSORY TO QUALIFY [TYPE 1 PROGRAMMES]

[For eligibility and type of programme, refer Programme Details in Part B of the Prospectus 2023]

1. Applicants in their own interest must read and understand all the information published in this Prospectus consisting of Part A, B & C, the University website, and otherwise published by the University from time to time.
2. It shall be the responsibility of the candidate to ensure that he/she is eligible to apply as per the Eligibility criteria mentioned for the concerned Programme in Part B of the Prospectus 2023.
3. Applicants seeking admission in said Programmes are required to qualify LPUNEST-2023 (LPU National Entrance and Scholarship Test) and, in some cases, Interview for all MBA, Integrated BBA-MBA and Ph.D. programmes which will be conducted by the University. For details of 'Important Dates' refer University Website ([www.lpu.in](http://www.lpu.in)) or advertisement or otherwise.
4. The application fee of LPUNEST-2023 and Interview for all MBA, Integrated BBA-MBA and Ph.D. Programmes is ₹1000/- (for boys) and ₹500/- (for girls). The detailed guidelines and application process for the test is available in relevant LPUNEST-2023 Booklet or the same may be referred from University Website under the head LPUNEST ([nest.lpu.in](http://nest.lpu.in)). Application fee for LPUNEST is non-refundable in all cases.

*\*For certain programmes the National Level Test like CUET, JEE (Mains), NCHM JEE, NEET, UCEED, CAT, MAT, GATE, GPAT, CLAT, JAM, NID, NIFT etc. is also considered for eligibility, subject to fulfilling the prescribed eligibility criteria and conditions.*

#### 5. Based on the marks/ rank in LPUNEST-2023, the applicants need to follow the process mentioned below:

##### 5.1 For all MBA, Integrated BBA-MBA and Ph.D. Programmes

- a) Applicants scoring more than the prescribed cut off in LPUNEST-2023 will be called for Interview. The cut off may vary for programme/Specialization.
- b) The applicant can select any suitable date and time for Interview subject to its availability. Interview will be conducted by the University officials. Interview may be conducted through Online/ Remote Video as applicable.
- c) For Interview Parameters and other details, refer Guidelines mentioned in relevant LPUNEST-2023 Booklet.
- d) For all MBA and Integrated BBA-MBA Programmes, applicants selected on the basis of Interview, may apply for admission as per the process mentioned in 'point 6'.
- e) For Ph.D. Programmes, applicants selected on the basis of performance in LPUNEST and Interview, may apply for admission as per the process mentioned in 'point 6'.

##### 5.2 For LL.M.

- a) In addition to appearing for LPUNEST, the applicant needs to submit a document as "Statement of Purpose" indicating details as (i) Purpose of pursuing the masters in law and specialization preference (ii) Work Experience (After LL.B.) (iii) Achievements, publications or any other details etc.
- b) The merit list will be prepared as per the admission criteria mentioned in Part-B of Prospectus 2023, i.e. 70% weightage to LPUNEST-2023 (LL.M.) and rest 30% will be equally distributed among various parameters of statement of purpose as mentioned above .
- c) The applicants whose name appears in the merit list can apply for admission as per the process mentioned in 'point 6'. For more details, applicant can refer the LPUNEST-2023 Kit for the respective programme.

##### 5.3 For Type 1 (Counselling) Programmes

- a) Based on the marks / rank in LPUNEST-2023, applicants will fill the preferences and seats will be allocated through online counselling. Details of Online counselling, Seat Preference, and Results are available in the concerned LPUNEST-2023 Kit or the same may be referred from University website under the head LPUNEST ([nest.lpu.in](http://nest.lpu.in)).
- b) After seat allotment applicants can apply for admission as per the process mentioned in 'point 6'.
- c) For All MBA, LL.B., LL.M. the procedure for online counselling and seat allocation will not be conducted. The applicant with the required cut off can apply for admission as per the process mentioned in 'point 6'.

##### 5.4 For All other Type 1 Programmes

Applicants scoring more than the prescribed cut-off in LPUNEST-2023, can submit their application for provisional admission as per point no.6.

## 6. Process for applying admission:

6.1 Applicants getting selected as per details mentioned in 'point 5' can apply for admission through LPU Admit portal (<https://admission.lpu.in>) or by visiting the Admission office at the University campus, Phagwara (Punjab) or from the designated camp offices of the University (<https://www.lpu.in/admission/lpu-in-your-town.php>).

6.2 In case applicant needs Prospectus it can be downloaded from the University website (under the head Admissions i.e. <https://www.lpu.in/admission/>). However, applicants can also obtain the hard copy of Prospectus 2023 by paying an additional amount of ₹ 500 through their LPU Admit Portal.

### 6.3 Fee(s):

- (i) Provisional registration for admission and Residential/ Laundry/ Transport/ Parking facility/ Mess Plan (if applicable) may be done at the time of submission of Application Form(s).
- (ii) Amount payable for provisional registration
  - For admission (For details of Programme Fee<sup>#</sup>, refer the Programme Details provided in Part B of Prospectus-2023) - ₹10,000/-
  - For availing Residential/ Transport/ Parking facility/ Mess Plan
    - Residential Charges (Residence) - ₹10,000/-
    - Charges for Mess Plan - ₹ 5,000/-
    - Charges for Transport facility - ₹ 10,000/-
    - Charges for Parking facility - as applicable

<sup>#</sup>In few programmes amount payable for provisional admission is Rs. 49500/-. For more details, kindly check the details of programme (in which you are interested) from the University website (under the head Admissions i.e. <https://www.lpu.in/admission/>).

(iii) In case the applicant is admitted, joins and continues the programme and avails the Residential/ Laundry/ Transport/ Parking facility/ Mess Plan (if opted), the amount paid for provisional registration, as above, will be adjusted towards the payment of first semester Programme Fee and first year Residential charges (Residence)/ Charges for Laundry/ Charges for Mess/ Charges for Transport/ Charges for Parking (if applicable). The balance fee must be deposited within one week after the provisional registration or as per dates prescribed by the university.

(iv) Full payment (optional): Applicants, if desire, may deposit the full payment of first semester Programme Fee and first year Residential charges (Residence)/ Charges for Laundry/ Charges for Mess/ Charges for Transport/ Charges for Parking (if applicable) at the time of submission of application form(s).

7. **Submission of Application Form and Fee(s):** Application form(s) can be submitted to the University either Offline or Online.

#### 7.1 Offline Submission

- Applicant has to fill up the Application Form(s) downloaded from the University Website (under the head Admissions i.e. <https://www.lpu.in/admission/>) or as available in Prospectus 2023.
- All columns in Application Form(s) are mandatory to be filled in. No column should be left blank. Write N.A. if not applicable.
- Programme Fee and Residential Charges (Residence)/ Charges for Laundry/ Charges for Mess/ Charges for Transport/ Charges for Parking is to be paid in form of:
  - **Cash** - to be deposited only at the cash counter of Admission Office at University Campus, Phagwara (Punjab)
  - **Demand Draft/Pay Order** - to be made in favour of LOVELY FACULTY OF \_\_\_\_\_ (as mentioned in Programme details in Part B of Prospectus-2023) payable at JALANDHAR and must have the Applicant's name, Application No.(if any), Name of Faculty, Programme applied for and Programme Code at the back of DD/Pay Order.
  - **Cash Deposit at Bank** - to be made in the Bank Account, as announced by the University and receipt/ information of the cash deposited must be provided to University in the specified format. Detail of Bank Accounts and specified format are available in the Part-C of Prospectus 2023 under the head 'Process for Payment of Fee(s) via Cash Deposit at Bank/ Net Banking/ Credit Card/ Debit Card' or can be downloaded from the University Website (under the head 'Modes of Payment', i.e. [https://www.lpu.in/admission/modes\\_of\\_payment.php](https://www.lpu.in/admission/modes_of_payment.php)).
- Application form(s), and DD/ PO/ Receipt of cash deposit at bank and other requisite documents in a sealed envelope superscribing the Applicant's name, Application No. (if any), Programme applied for and Programme Code written on it, are required to be submitted :
  - either in person at the Admission Office at the University Campus, Phagwara (Punjab) or at the designated camp offices of the University or at such other places as specified by the University;

- or by registered post/ courier addressed to Lovely Professional University, Jalandhar-Delhi G.T. Road, Phagwara, Punjab-144411

## **7.2 Online Submission**

- (a) Applicant has to login on LPU Admit Portal (<https://admission.lpu.in>) and submit the Application Form(s).
- (b) Applicants should fill all the fields of Online form carefully.
- (c) After filling the online form, applicant can proceed with fee payment for taking provisional admission through Net Banking/ Debit card/ Credit Card/ UPI/ Payment Wallets.
- (d) On successful fee transaction, applicant will get provisional registration number.
- (e) Applicant can pay the balance fee Online & book for residential/ laundry/ mess facilities through post admission services tab in their LPU Admit portal (<https://admission.lpu.in>) after taking provisional admission.

## **8. Process for applicants whose name appears in the Merit List**

Applicants, whose name appears in the Merit List, are required to pay the balance of the Programme Fee and Residential Charges (Residence)/Charges for Laundry/Charges for Mess/Charges for Transport/ Charges for Parking (as applicable), within three days after the display of the merit list, except those who have already deposited the full payment at the time of provisional registration.

9. Applicants to be admitted against vacant seats, in Phase II / III / IV/ V on the basis of qualifying examination subject to clearance of Entrance Test (LPUNEST-2023) and/ or Interview are required to submit the application form(s) along with full amount of Programme Fee, Residential Charges (Residence)/ Charges for Laundry/ Charges for Mess/ Charges for Transport/ Charges for Parking (if applicable) and late fee, if any. These vacant seats would be filled on first come first serve basis.