

REFUND POLICY FOR INDIAN APPLICANTS

(Applicable for applicants who have taken admission from 26th August 2020 onwards)

- Application for refund of Programme Fee received for various programmes will be accepted on or before the below mentioned dates only and there after no application for refund will be accepted:

Type of Programmes	Name of Programmes	Last date to apply for refund
A	All B.Tech. (including Hons., Dual Degree, Integrated and lateral entry), B.Arch., B.Pharm., B.Sc. (Hons.) Agriculture, B.A., LL.B.(Hons.), B.Com., LL.B.(Hons.), BBA, LL.B. (Hons.), All MBA, M.Com., M.Sc. (Hons.) Economics, LL.B., LL.M., M.Sc. (Hotel Management), M.Arch. (Executive) [Part Time], M. Plan., M.Design (Interior & Furniture), M.Design (Product & Industrial), M.Sc. (Design - Fashion), M.Design (Fashion), M.Sc. (Design - Multimedia), M.Design (Multimedia), Master of Fine Arts (MFA), M.A. (Journalism & Mass Communication), M.Sc. (Film and TV Production), M.A. (Music Vocal), M.A. (Psychology, Clinical Psychology, Sociology, History, Political Science, Public Administration), M.Sc. (Geography), M.A. (English, Hindi, Punjabi), Bachelor of Library & Information Sciences, Master of Library & Information Sciences, B.Ed., M.Ed., M.A. (Education), B.P.Ed., M.P.Ed., All M.Tech. [Full Time], MCA, MCA (Hons.), M.Sc. (Computer Science), M.Sc. (Information Technology), M.Sc. (Food Science & Technology), M.Sc. (Nutrition & Dietetics), M.Sc. (Hons.) Biotechnology, M.Sc. (Hons.) Bioinformatics, M.Sc. (Hons.) Microbiology, M.Sc. (Forensic Sciences), M.Sc. (Hons.) (Botany, Zoology, Physics, Chemistry, Mathematics), M.Sc. (Statistics and Data Analytics), M.Pharm. (Ayurveda), MPT (Orthopedics, Sports), M.Sc. (Clinical Microbiology), M.Sc. (Clinical Biochemistry), Integrated B.Ed. - M.Ed.	Upto 31st October 2020
B	M.Sc. Ag. (Agronomy), M.Sc. Ag. (Soil Science and Agriculture Chemistry), M.Sc. Ag. (Genetics & Plant Breeding), M.Sc. Ag. (Entomology), M.Sc. Ag. (Plant Pathology), M.Sc. Ag. Horticulture (Vegetable Science), M.Sc. Ag. Horticulture (Fruit Science), M.Sc. Ag. Horticulture (Floriculture and Landscaping)	Upto 15th August 2020
C	All Ph.D. programmes	Upto 30th September 2020
D	All other programmes except mentioned in point no. A and B	

Application for refund of Residential Charges (Residence)/ Charges for Laundry and its administration/ Charges for Mess and its administration/ Charges for Transport and its administration/ Charges for Parking and its administration/Charges for Indoor Stadium/ Charges for Gym Facility received before the announced date of start of physical classes and within 30 days after the announced date of start of physical classes will be accepted and thereafter no application for refund will be accepted.

- (a) **Refund of Programme Fee (Name of the programmes according to their type, needs to be referred from the above mentioned table)**

(a.1) For Type A Programmes

- Withdrawal on or before 10th October 2020**

In case an applicant withdraws on or before 10th October 2020 (and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹1000/- (Rupees One Thousand) shall be refunded.

- Withdrawal from 11th October 2020 to 20th October 2020**

In case an applicant withdraws from 11th October 2020 to 20th October 2020 (and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% of programme fee for academic session (annual), shall be refunded.

- Withdrawal from 21st October 2020 to 31st October 2020**

In case an applicant withdraws from 21st October 2020 to 31st October and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 50% of programme fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from Programme fee, then the deduction amount may be adjusted from residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

(a.2) For Type B Programmes

i. Withdrawal on or before 15th July 2020

In case an applicant withdraws on or before 15th July 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹1000/- (Rupees One Thousand) shall be refunded.

ii. Withdrawal from 16th July 2020 to 31st July 2020

In case an applicant withdraws from 16th July to 31st July 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% of programme fee for academic session (annual), shall be refunded.

iii. Withdrawal from 1st August 2020 to 15th August

In case an applicant withdraws from 1st August 2020 to 15th August 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 50% of programme fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from Programme fee, then the deduction amount may be adjusted from residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

(a.3) For Type C Programmes

i. Withdrawal on or before 31st August 2020

In case an applicant withdraws on or before 31st August 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹1000/- (Rupees One Thousand) shall be refunded.

ii. Withdrawal from 1st September 2020 to 15th September 2020

In case an applicant withdraws from 1st September 2020 to 15th September 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% of programme fee for academic session (annual), shall be refunded.

iii. Withdrawal from 16th September 2020 to 30th September 2020

In case an applicant withdraws from 16th September 2020 to 30th September 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 50% of programme fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from Programme fee, then the deduction amount may be adjusted from residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

(a.4) For Type D Programmes

i. Withdrawal on or before 15th August 2020

In case an applicant withdraws on or before 15th August 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing fee of ₹1000/- (Rupees One Thousand) shall be refunded.

ii. Withdrawal from 16th August 2020 to 31st August 2020

In case an applicant withdraws from 16th August 2020 to 31st August 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 10% of programme fee for academic session (annual), shall be refunded.

iii. Withdrawal from 1st September 2020 to 15th September 2020

In case an applicant withdraws from 1st September 2020 to 15th September 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% of programme fee for academic session (annual), shall be refunded.

iv. Withdrawal from 16th September 2020 to 30th September 2020

In case an applicant withdraws from 16th September 2020 to 30th September 2020 and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 50% of programme fee for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from Programme fee, then the deduction amount may be adjusted from residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

(b) Refund of Residential Charges (Residence)

i. Withdrawal before the announced date of start of physical classes

In case an applicant withdraws before the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing charges of ₹500/- (Rupees Five Hundred) shall be refunded.

ii. Withdrawal within 7 days after the announced date of start of physical classes

In case an applicant withdraws within 7 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 5% of residential charges (residence) for academic session (annual), shall be refunded.

iii. Withdrawal within 8 days to 15 days after the announced date of start of physical classes

In case an applicant withdraws within 8 days to 15 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 10% of residential charges (residence) for academic session (annual), shall be refunded.

iv. Withdrawal within 16 days to 30 days after the announced date of start of physical classes

In case an applicant withdraws within 16 days to 30 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% of residential charges (residence) for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from Residential Charges (Residence), then the deduction amount may be adjusted from the fee paid for programme/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

(c) Refund of Charges for Mess and its administration

i. Withdrawal before the announced date of start of physical classes

In case an applicant withdraws before the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing charges of ₹500/- (Rupees Five Hundred) shall be refunded.

ii. Withdrawal within 7 days after the announced date of start of physical classes

In case an applicant withdraws within 7 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 5% of charges for mess and its administration for academic session (annual), shall be refunded.

iii. Withdrawal within 8 days to 15 days after the announced date of start of physical classes

In case an applicant withdraws within 8 days to 15 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 10% of charges for mess and its administration for academic session (annual), shall be refunded.

iv. Withdrawal within 16 days to 30 days after the announced date of start of physical classes

In case an applicant withdraws within 16 days to 30 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% of charges for mess and its administration for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for mess and its administration, then the deduction amount may be adjusted from the fee paid for programme/ residential charges (residence)/ charges for laundry and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

(d) Refund of Charges for Transport and its administration

i. Withdrawal before the announced date of start of physical classes

In case an applicant withdraws before the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing charges of ₹500/- (Rupees Five Hundred) shall be refunded.

ii. Withdrawal within 7 days after the announced date of start of physical classes

In case an applicant withdraws within 7 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 5% of charges for transport and its administration for academic session (annual), shall be refunded.

iii. Withdrawal within 8 days to 15 days after the announced date of start of physical classes

In case an applicant withdraws within 8 days to 15 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 10% of charges for transport and its administration for academic session (annual), shall be refunded.

iv. Withdrawal within 16 days to 30 days after the announced date of start of physical classes

In case an applicant withdraws within 16 days to 30 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% charges for transport and its administration for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for transport and its administration, then the deduction amount may be adjusted from the fee paid for programme/ residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

(e) Refund of Charges for Laundry and its administration

i. Withdrawal before the announced date of start of physical classes

In case an applicant withdraws before the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing charges of ₹200/- (Rupees Two Hundred) shall be refunded.

ii. Withdrawal within 7 days after the announced date of start of physical classes

In case an applicant withdraws within 7 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 5% of charges for laundry and its administration for academic session (annual), shall be refunded.

iii. Withdrawal within 8 days to 15 days after the announced date of start of physical classes

In case an applicant withdraws within 8 days to 15 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 10% of charges for laundry and its administration for academic session (annual), shall be refunded.

iv. Withdrawal within 16 days to 30 days after the announced date of start of physical classes

In case an applicant withdraws within 16 days to 30 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% charges for laundry and its administration for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for laundry, then the deduction amount may be adjusted from the fee paid for programme/ residential charges (residence)/ charges for mess and its administration/ charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

(f) Refund of Charges for Indoor Stadium

i. Withdrawal before the announced date of start of physical classes

In case an applicant withdraws before the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing charges of ₹200/- (Rupees Two Hundred) shall be refunded.

ii. Withdrawal within 7 days after the announced date of start of physical classes

In case an applicant withdraws within 7 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 5% of charges for indoor stadium for academic session (annual), shall be refunded.

iii. Withdrawal within 8 days to 15 days after the announced date of start of physical classes

In case an applicant withdraws within 8 days to 15 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 10% of charges for indoor stadium for academic session (annual), shall be refunded.

iv. Withdrawal within 16 days to 30 days after the announced date of start of physical classes

In case an applicant withdraws within 16 days to 30 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% charges for indoor stadium for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for indoor stadium, then the deduction amount may be adjusted from the fee paid for programme/ residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration, charges for transport and its administration/ charges for parking and its administration/ charges for gym facility, if applicable.

(g) Refund of Charges for Gym facility and its administration

i. Withdrawal before the announced date of start of physical classes

In case an applicant withdraws before the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing charges of ₹200/- (Rupees Two Hundred) shall be refunded.

ii. Withdrawal within 7 days after the announced date of start of physical classes

In case an applicant withdraws within 7 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 5% of charges for gym facility for academic session (annual), shall be refunded.

iii. Withdrawal within 8 days to 15 days after the announced date of start of physical classes

In case an applicant withdraws within 8 days to 15 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 10% of charges for gym facility for academic session (annual), shall be refunded.

iv. Withdrawal within 16 days to 30 days after the announced date of start of physical classes

In case an applicant withdraws within 16 days to 30 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% charges for gym facility for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for gym facility, then the deduction amount may be adjusted from the fee paid for programme/ residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration, charges for transport and its administration/ charges for parking and its administration/ charges for indoor stadium, if applicable

(h) Refund of Charges for Parking and its administration

i. Withdrawal before the announced date of start of physical classes

In case an applicant withdraws before the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after the deduction of processing charges of ₹200/- (Rupees Two Hundred) shall be refunded.

ii. Withdrawal within 7 days after the announced date of start of physical classes

In case an applicant withdraws within 7 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 5% of charges for parking and its administration for academic session (annual), shall be refunded.

iii. Withdrawal within 8 days to 15 days after the announced date of start of physical classes

In case an applicant withdraws within 8 days to 15 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 10% of charges for parking and its administration for academic session (annual), shall be refunded.

iv. Withdrawal within 16 days to 30 days after the announced date of start of physical classes

In case an applicant withdraws within 16 days to 30 days after the announced date of start of physical classes and if the seat consequently falling vacant is filled by a waitlisted applicant (if any) then the amount already deposited by the applicant, after deduction of 20% charges for parking and its administration for academic session (annual), shall be refunded.

If an applicant has paid lesser than the amount to be deducted from charges for parking and its administration, then the deduction amount may be adjusted from the fee paid for programme/ residential charges (residence)/ charges for mess and its administration/ charges for laundry and its administration/ charges for transport and its administration/ charges for indoor stadium/ charges for gym facility, if applicable.

3. If student was earlier admitted to a programme but later on transferred to some other programme having lesser programme fee, then for calculation of 20% or 50% deduction for the purpose of refund of programme fee, the fee of the programme in which applicant was originally admitted (before programme transfer) will be considered.
4. In case a student has been admitted under the Scholarship / Fee Concession / Fee Waiver schemes of the University or any other Govt./Private external agency, where Scholarship/Fee Concession/Fee waiver amount is equivalent to full Programme fee, (i.e the student has been charged only the security amount) and such a student later on applies for refund, then the student has to pay the deduction amount from the security amount deposited.

5. Non-refundable fees/cases

- (a) Amount paid for obtaining Application fee, Processing fee, Entrance fee, Late fee, Programme Transfer Fee, Migration fee etc. is non-refundable under all circumstances, unless in specific are prescribed as refundable.
- (b) In case a fresher student leaves after 31st October 2020 (for Type-A), 15th August 2020 (for Type-B), 30th September 2020 (for Type- C and D) or withdraws/ leaves in the midstream, in such case, that student shall have no claim of refund of fee & other charges already paid or otherwise, whatsoever against the University. Fee and other charges, also including amount paid for provisional registration, paid by the candidate shall stand forfeited and the candidate shall further be liable to pay the fee and other charges for remaining/ entire duration of the programme.
- (c) In case a fresher student applies for refund 30 days after the announced date of start of physical classes for Residential Charges (Residence)/ Charges for Laundry and its administration/ Charges for Mess and its administration/ Charges for Transport and its administration/ Charges for Parking and its administration/Charges for Indoor Stadium/ Charges for Gym Facility or withdraws/ leaves in the midstream, in such case, that student shall have no claim of refund of fee & other charges already paid or otherwise, whatsoever against the University. Fee and other charges, also including amount paid for provisional registration, paid by the candidate shall stand forfeited and the candidate shall further be liable to pay the fee and other charges for remaining/ entire duration of the programme.
- (d) If in any case, a candidate has unknowingly or wilfully concealed or suppressed any information/fact or if found impersonating or using any fraudulent means for getting the admission to the University or for obtaining scholarship, which renders him ineligible for the admission and/ or scholarship, the admission of such an applicant shall be cancelled and/ or he/ she will be

liable to disciplinary action(s) as decided by the University and/or as per the law of land. That candidate shall have no claim of refund of fee & other charges already paid or otherwise, whatsoever against the University. Fee and other charges, including amount paid for provisional registration, paid by the candidate shall stand forfeited and the candidate shall further be liable to pay the fee and other charges for remaining/ entire duration of the programme.

6. Procedure of refund

During the period of lockdown, LPU has extended its support to candidates by allowing the application of refund through online mode. Candidates requesting for a refund, need to apply using their registered email Id at refund@lpu.co.in. The date of receiving the email will be considered as the date of application for refund.

7. If an applicant is admitted provisionally but later on does not satisfy the eligibility criteria, such an applicant will not be given any relaxation in refund,
8. Refund will be calculated on annual full fee (without scholarship) for academic session.
9. No interest is payable on any amount deposited with University also including refundable amount, if any.
10. (a) An applicant claiming for refund of programme fee and/ or residential charges (residence) and/or charges for laundry and its administration and/ or charges for mess and its administration and/or charges for transport and its administration and/ or charges for parking and its administration (as applicable) before the start of session, he/she shall not join the programme and/ or avail residential/ laundry/ transport/ parking facility/ mess plan (as and if applicable)
- (b) An applicant claiming for refund of programme fee and/or residential charges (residence) and/or charges for laundry and its administration and/ or charges for mess and its administration and/or charges for transport and its administration and/ or charges for parking and its administration and/or charges for Indoor Stadium and/or charges for Gym Facility (as applicable), after the start of session shall have to leave/ discontinue his studies and/or facility (as applicable) and shall not attend the classes etc. and/or shall not avail residential/ laundry/ transport/ parking facility/ mess plan/ Indoor Stadium/ Gym Facility (as and if applicable) from the date of application of refund.
- (c) An applicant if joins and/or continues in the above cases (a) or (b), as and if applicable, shall not be entitled for any refund and his/her application for refund will be considered as withdrawn, null & void.