

Annual Report of E-Governance

(2017-18)



L OVELY
P ROFESSIONAL
U NIVERSITY

Transforming Education Transforming India

Lovely Professional University

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Introduction

The E-Governance report for the year 2017-18 discusses the implementation of University's ERP University Management System (UMS) and its evolution in two parts, namely:

- A. Addition of new modules to existing UMS modules.
- B. Usage of some Modules by the faculty, staff and students.

The usage and applicability of E-Governance via UMS have increased over the years with modules and interfaces being added as per the requirements of different stakeholders catering to all the stakeholders for better efficiency and increased transparency.

The IT infrastructure up-gradation in the year 2017-18 includes:

- Call Centre Server Hardware Upgraded.
- Extension of CCTV Management System to take Requests of CCTV Installation Online.
- Extension of CCTV Management System to take Requests of CCTV Recordings Online.
- Wi-Fi enabled BYOD Classes started.
- “Forgot Password” Secret Grid implemented in the UMS
- Copper Switch Upgrade from 1G to 10G

PART A

Addition of new modules to existing UMS and e connect modules for the Year 2017-18

- Implementation of Online Assessment System (OAS) for staff of the University in addition to students.
- Implemented Online Digital Library Search for dissertation and thesis on UMS
- Automation of comparative statement process under IMS.
- Initial Performance Review added under HR.
- Extension of Transport Management System
- Introduced Inventory Analysis Reports.
- Implementation of OAS to conduct MTE/ ETEs of certain kind of courses.
- Mobile App enhanced for procurement.

- Introduced online system for student fee deposit date extension.
- Extension of PTS for integration & keep track of Construction Bills Movement.
- Expansion of OAS to conduct LPU NEST (National Eligibility & Scholarship Test) for Admissions.
- LPU Touch Mobile App. and LPU e-Connect features enhanced to promote both platforms among the students
- Introduced online module for LPU Staff members enrolled in LPU DE programmes to apply for Fee Waiver and manage Fee Waiver applications online

PART B

Usage of some Key Modules by the faculty, staff and students for the Year 2017-18

Planning and Development

Entity	Frequency
Actionable Points Issued to Faculty & Staff	16106
Minutes of Meeting-Actionable Points	65044
Minutes of Meeting-Non-Actionable Points	46426
OMS entries registered for seeking appointment	56912
Pre-post visit reports filled	7953
Communication module entries	3715
Meeting agenda points	312
Target planner – KRA\KPI	17763
Pit stop (Ideas & Suggestion by Staff & Faculty)	225

Administration

HR Related Entity	Frequency
No. of Overall Appraisal filled: Teaching Staff	1604
No. of Overall Appraisal filled: Admin & Technical Staff	10099
Monthly Appraisals Filled	23446

Initial Performance Reviews Filled	71
Leaves Applied by faculty & Staff	249838
PDL Telephonic slips applied	20524
Service-related Certificates Issued	3707
HR Related announcements done	321

Safety and Security: Entity	Frequency
RFID's Issued to faculty and staff for Four wheelers	97
Turnstile Ids issued for 2 wheelers to staff	99
Gate Passes made online	36864

General Administration: Entity	Frequency
DHS: Doctor Appointment Requests Received	1516
IT:CCTV View Live Requests Received	7
IT:CCTV View Recording Requests Received	402
Media: Requests for Photography Received	9
Media: Request for Press release Received	107
Hospitality: Room Booking Request Received	37460

Finance and Accounts

Entity	Frequency
% Receipts issued online	72.03
No. of tuition fee certificates issued	1514
No. of loan letters issued	2712
No. of times advance was issued online	2325
Salary certificates issued	50
Staff loan letter issued	42
No of receipts issued	450788

Student Admission and Support

Entity	Frequency
Number of students enrolled through University's portal	5200
Number of student's queries solved over email	162308
Number of student's queries solved over website chat applet	27482
Number of student's queries solved over WhatsApp	11049
Number of enquiries handled from online platforms (Web Leads)	333664
Number of hostel allocations done through the portal	1584
Number of students who applied for LPUNEST through the portal	35111

Examination

Entity	Frequency
Examinations scheduled via UMS (Theory)	All Exams
Examinations scheduled via UMS (Practical)	All Exams
Question papers prepared for examination conduct	All Exams
Questions received in question bank	666636
DMCs issued on student's request	5208
Character certificates issued on student's request	4666
Bonafide certificates issued on student's request	6057
Provisional degrees and DMC's issued	4634
Scrutiny of student OMR sheets via UMS	29450
Marks punched in marks entry interface	All
No. of Chief Examiners assigned duties in MTT	1684
No. of Chief Examiners assigned duties in ETT	2870
No. of duties punched as paper setter	3275

Neutral examiners punched	9310
Evaluation team duties punched in ETT	7476

Distance Learning (LPU E-Connect)

Entity	Frequency
No. of announcements posted	129
No. of messages uploaded	113096
No. of ID cards generated	16767
No. of fee receipts generated online	36815
No. of e-resources available	6520
No. of learners registered for PCP	3845