

Annual Report of E-Governance

(2016-2017)



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Introduction

The implementation of E Governance have been progressive and steady since past year with newer modules and portal being added up along with diverse report generations and platforms, thereby easing the day today working of the University.

The E-governance report for the year 2016-17 is divided in two sections:

Part A: IT infrastructure up-gradation and addition of new modules to UMS.

Part B: Usage of some key modules by the faculty, staff and students.

PART-A

Implementation of E Governance and its evolution via University's ERP

A. IT related enhancements in the year 2016-17:

- Installation of McAfee antivirus solution in entire University.
- Automation of Software Requirements Specification (SRS) process.
- Automation of sending SMS on placement drive result declaration.
- UTP network installation for nodes.
- ILL upgraded to 1.5Gbps.
- Data Centre: UPS centralization.
- Introduced CCTV Management System to keep record of CCTV daily working status.
- Location authorization for PSPs on e-Connect.
- Hybrid app - (IOS and Android) - LPU Touch.

B. Addition of new modules in UMS and e-connect.

The lists of the various modules added in the year are as follows:

- Addition of Pit Stop module for suggestions by faculty & staff on the UMS
- Addition of meeting presentation dashboard
- Expansion the staff hostel allotment system

- Introduced loan-based requisition system under IMS
- Implementation of Quick Quiz module to take feedback from the students immediately after the lecture.
- Introduced Goods-In Entry System under IMS and its integration with Payment Tracking System.
- HRDC Training Management System
- Introduced Student Hostel/Day scholar duty leave system
- Replacement of eTest portal with more efficient & flexible online platform: Online Assessment System (OAS).
- Introduced student to Student Transfer Voucher and Fee Waiver for employees self or dependent
- Expansion of Budget & Expenditure System to take budget revision requests Online.
- Extension of FMS to include student A/c statement multi year, advice note auto posting to accounts, and printing of voucher, auto message of fee receipt to parents after updation of fee in the accounts.
- Implemented online auto receipt issue system for accounts.
- Provided LPU Touch Mobile App. to LPU Distance Education students for 24x7 access to digitized academic resources like e-SLMs, Programme Guides, Quick quizzes, and admin resources.
- Availability of customized assignments to students through LPU Touch Mobile App. in addition to existing provision available on LPU e-Connect
- Provisional Academic Transcript through LPU e-Connect
- Practical lists made available to learners through LPU e-Connect
- Online interface in student login to apply for Specialization/ Medium Change through LPU e-Connect by paying applicable fee online
- Availability of PCP Guidelines online in student login
- Interface of PCP Timetable on LPU e-Connect

Part-B

Usage of some of the modules by the faculty, staff and students for the Year 2016-17 is mentioned below:

Planning and Development

Entity	Frequency
• Actionable Points Issued to Faculty & Staff	8351
• Minutes of Meeting- Actionable Points	64111
• Minutes of Meeting- Non-Actionable Points	50798
• OMS Entries registered for seeking appointment	47683
• Pre-Post Visit reports filled	6850
• Communication Module entries	8646
• Target Planner – KRA\KPI	7508
• Pit Stop (Ideas & Suggestion by Staff & Faculty)	352

Administration

HR Related Entity	Frequency
• No. of Overall Appraisal filled: Teaching Staff	1291
• No. of Overall Appraisal filled: Admin & Technical Staff	10349
• Monthly appraisals filled	23332
• Leaves applied by faculty & Staff	219761
• PDL telephonic slips applied	15915
• Attendance rectification requests received	9019
• Attendance rectification requests approved	8860
• Service-related certificates issued	2904
• HR related announcements	324
Safety and Security Related Entity	
• RFID's Issued to faculty and staff for Four wheelers	267
• Turnstile Ids issued for 2 wheelers to staff	341
• Gate Passes made online	21515

General Administration Related Entity	Frequency
• DHS: Doctor appointment requests received	477
• IT:CCTV view live requests received	10
• IT:CCTV View recording requests received	398
• Media: Request for press release received	37
• Hospitality: Room booking request received	15940
• Procurement: Transportation Requests Received	1471
• Procurement: Toner refilling Requests Received	1615

Finance and Accounts

Entity	Frequency
• % Receipts issued online	65.36
• No. of tuition fee certificates issued	1399
• No. of loan letters issued	2347
• No. of times advance was issued online	2490
• Salary certificates issued	45
• Employee undertaking forms	2005
• Staff loan letter issued	35
• No of receipts issued	346796

Student Admission and Support

Entity	Frequency
• Number of students enrolled through University's portal	2431
• Number of student's queries solved over email	74324
• Number of student's queries solved over website chat applet	5403
• Number of student's queries solved over WhatsApp	11050
• Number of enquiries handled from online platforms (Web Leads)	337399
• Number of students who applied for LPUNEST through the portal	22094

Examination

Entity	Frequency
• Examinations scheduled via UMS (Theory)	All Exams
• Examinations scheduled via UMS (Practical)	All Exams
• Question papers prepared for examination conduct	4860
• Questions received in question bank	667883
• Character certificates issued on student's request	4720
• Bonafide certificates issued on student's request	6487
• Provisional degrees and DMC's issued	4431

• Scrutiny of student OMR sheets via UMS	26500
• Marks punched in marks entry interface	All
• No. of Chief Examiners assigned duties in MTT	1432
• No. of Chief Examiners assigned duties in ETT	2640
• No. of duties punched as paper setter	2746
• Neutral examiners punched	7559
• Evaluation team duties punched in MTT	1432
• Evaluation team duties punched in ETT	6905

Distance Learning (LPU e-Connect Related)

Entity	Frequency
• No. of announcements posted	124
• No. of messages uploaded	62137
• No. of ID cards generated	22507
• No. of fee receipts generated online	44509
• No. of e-resources available	2369
• No. of learners registered for PCP	2356