

Annual Report of E-Governance

(2015-16)



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Introduction:

The e-Governance report for the year 2015-16 includes implementation of University's ERP; University Management System (UMS) and LPU E-connect (Distance Learning) and its evolution; discussed in two sub parts namely:

- A. Governance milestones achieved in the form of addition of new modules to existing UMS modules.
- B. Detailed usage of each module by the faculty, staff and students.

The ERP of the University can be accessed through any standard web browser like Internet Explorer, Firefox, Google Chrome etc.

The Key Modules of UMS include (Not limited to):

- HR (Human Resource)
- Accounting
- Learning Management System
- Relationship Management System
- E-Governance
- Appraisals
- Admissions
- RMS (Relationship Management System)
- Residential Services
- Medical Services
- Planning & E-Governance
- Finance
- Feedback & Surveys
- Communication Modules and more.

The IT related enhancements in the year 2015-16 include:

- Agreement with Reliance JIO for Wifi and GSM Services

Below mentioned are the milestones achieved in the implementation and adoption of various modules in the University by the faculty, staff and students.

Part A: E-Governance Milestones

e-Governance milestones achieved in the form of addition of new modules to existing UMS and e connect modules for the Year 2015-16 are mentioned below:

- Extension of VMS by automating Vendors Item Movement Gate Pass System
- A single process was developed for scanning and uploading the documents of students at the same time on server.
- Staff Indiscipline cases registration on UMS.
- Provision for students to pay Continuing Admission Fee online through LPU e-Connect or Paytm App. using various payment modes like Debit Card, Credit Card, Paytm Wallet etc.
- Providing Student ID Card online through LPU e-Connect through student login with QR Code on ID Card to verify the student's identity for various university related purposes.
- Enhancement in e-communication system for providing various information to students through e-Announcements, Reminders, Messages (on LPU e-Connect) and SMS
- Provision to view currently registered, previously registered and to be registered courses of student on LPU e-Connect
- Introduced online system for re-appear/ re-evaluation registration

Part B: Detailed Usage of Various Modules

Usage of some of the Module by the faculty, staff and students for the Year 2015-16 is mentioned below:

1. Planning and Development

Entity	Frequency
● Actionable points issued to faculty & staff	13694
● Minutes of Meeting- Actionable points	131557
● Minutes of Meeting- Non-Actionable points	73570
● OMS Entries registered for seeking appointment	70055
● Pre-Post visit reports filled	4938
● Communication module entries	13846
● Pit Stop (Ideas & suggestion by staff & faculty)	78

2. Administration

HR Related Entity	Frequency
● No. of Overall Appraisal filled: Teaching Staff	1183
● No. of Overall Appraisal filled: Admin & Technical Staff	8954
● Monthly Appraisals Filled	21630
● Leaves Applied by faculty & Staff	202095
● PDL Telephonic slips applied	17375
● Attendance rectification requests received	7373
● Attendance rectification requests approved	7116
● Service-Related Certificates Issued	2205
● HR Related announcements done	265

Safety and Security Related Entity	Frequency
● RFID's issued to faculty and staff for four wheelers	269
● Turnstile IDs issued for 2 wheelers to staff	333
● Gate passes made online	4244
● Cases of student indiscipline registered	1234

General Administration Related Entity	Frequency
● DHS: Doctor Appointment Requests Received	773
● IT:CCTV View Live Requests Received	4
● IT:CCTV View Recording Requests Received	272
● Hospitality: Room Booking Request Received	8095
● Procurement: Transportation Requests Received	800
● Procurement: Toner refilling Requests Received	1490

3. **Finance and Accounts**

Entity	Frequency
● % Receipts issued online	64.16
● No. of tuition fee certificates issued	1248
● No. of loan letters issued	2145
● No. of times advance was issued online	2327
● Salary certificates issued	40
● Employee undertaking forms	1822
● Staff loan letter issued	32
● No. of receipts issued	353563

4. **Student Admission and Support**

Entity	Frequency
● Number of students enrolled through University's portal	1445
● Number of student's queries solved over email	61754
● Number of student's queries solved over website chat applet	5414
● Number of student's queries solved over WhatsApp	16518
● Number of students who applied for LPUNEST through the portal	16016

Student Admission and support related Relationship Management System

Category	Enquiry	Feedback	Request	Suggestion	Total
Behaviour of Staff	0	0	0	0	4
Eligibility	24	0	5	0	29
Hostel Allotment	4	0	2	0	9
ID Card	37	1	26	0	87
Loan Issues	7	0	4	0	11
New Admission	229	4	124	9	498
Old Admission	38	1	14	2	60
Pending Payments & Documents	66	1	87	1	208
Scholarship & Fee	114	1	49	1	230

5. **Examination**

Entity	Frequency
● Examinations Scheduled via UMS (Theory)	All Exams
● Examinations Scheduled via UMS (Practical)	All Exams
● Question papers prepared for examination conduct	4823
● Questions received in question bank	537140
● Character certificates issued on student's request	4811
● Bonafide certificates issued on student's request	6214
● Provisional degrees and DMC's issued	4250
● Marks punched in marks entry interface	All
● No. of Chief Examiners assigned duties in MTT	1466
● No. of Chief Examiners assigned duties in ETT	2614
● No. of duties punched as paper setter	2517
● Neutral examiners punched	7650
● Evaluation team duties punched in MTT	1466
● Evaluation team duties punched in ETT	6626

6. **Distance Learning (LPU E-Connect Related)**

Entity	Frequency
● No. of announcements posted	1263
● No. of messages uploaded	27768
● No. of ID cards generated	20003
● No. of fee receipts generated online	49441
● No. of e-resources available	2339
● No. of learners registered for PCP	1278