

# LOVELY PROFESSIONAL UNIVERSITY

Jalandhar-Delhi G.T. Road, Phagwara, Distt. Kapurthala, Punjab (India)

## Minutes of the 20<sup>th</sup> meeting of the Internal Quality Assurance Cell (IQAC),

The 20<sup>th</sup> meeting of the IQAC of the Lovely Professional University was held on 20<sup>th</sup> July, 2018 at 10:30 AM in the Board Room of Block 29 at the LPU Campus, Phagwara. List of the members who were present in the meeting is attached as Annexure-A.


At the outset Chairperson IQAC welcomed all the members of the IQAC committee and thereafter, the agenda was taken up for discussions.

Item No.	Agenda Item	Proceedings/Decisions
1	To Confirm the minutes of the meeting of IQAC held on 6 <sup>th</sup> April 2018.	Confirmation of the minutes of the meeting of IQAC held on 6 <sup>th</sup> April 2018 were presented and approved by IQAC.
2	To report action taken on minutes of the meeting of IQAC held on 6 <sup>th</sup> April 2018.	The action Taken Report of the minutes of the meeting of IQAC held on 6 <sup>th</sup> April 2018 were placed and approved by the IQAC
3	Activities conducted by IQAC	Director IQAC made a presentation of the initiatives taken up by the IQAC in the last three months. IQAC members appreciated the initiatives taken. (List of Activities appended)
4	To Review Academic Session 2017-18	<p>Director IQAC made a presentation and apprised about the academic session 2017-18. Based on the presentations and analyses presented, members suggested following measures:</p> <p><b>4.1 To provide opportunities to students to study abroad:</b> Looking at the large number of MOUs with foreign Universities, student exchange with foreign universities was discussed for LPU students to provide opportunities for those who want to study abroad. Therefore, steps should be taken to further facilitate student exchange with foreign universities to provide international exposure to the students.</p> <p><b>4.2 To integrate the use of rubrics for assessment and evaluation of student performance:</b> It was observed that rubric have been integrated in Instruction plans of various courses from session 2016-17 onwards. The use of this parameterized assessment and</p>

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		<p>evaluation tool resulted in transparency, fairness and student satisfaction, as well as enables a student to perform better. It was strongly recommended by IQAC that use of rubrics should also be institutionalized for assessment and evaluation of projects/dissertations etc. where a panel evaluation is done amidst a lot of subjectivity.</p> <p><b>4.3 To make proper system for students who opt out of Placement:</b> There are certain number of students who have not participated in the placement drives conducted by the University. The University desires to place every student in companies, entrepreneurship and higher education. Therefore, those students who have not gone for company placement should be motivated to become entrepreneur or go for higher studies. Communication in this regard should be strengthened between Schools through Training and Placement coordinators and Division of Career Services.</p> <p><b>4.4 To create CV repository of students:</b> Discussion was made to create a live repository of student CVs and avoid repeated follow ups with students upon every CV requirement. It was suggested by IQAC to create a repository of CVs of students to keep the same in a central database for quick reference and for correspondence with various companies.</p> <p><b>4.5 To create a credited course regarding community development process:</b> It was suggested that university should incorporate a credited course related to community development process to make students socially aware.</p>
5	To attract international fellow and post-doctoral research	To have global presence in terms of research outcomes the members discussed the agenda and mentioned that University has adequate research facilities, therefore a system should be developed to attract international research scholars and post-doctoral fellow.
6	To Participate in Swachhata Ranking 2018	Director IQAC informed that, in the year 2017, MHRD invited applications for Swachhata Rankings, however LPU did not apply. The same call for application to be announced in the last week of July and the University desires to participate. The members appreciated the idea and mentioned that University has one of the best

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		infrastructures, commitments towards green and clean environment therefore University must apply for the Swachhata Rankings 2018.
7	Energy Audit	IQAC Members suggested to analyze overall energy conservation program covering essentially energy utilization analysis and evaluation of energy conservation measures. IQAC Member proposed to conduct an energy audit from certified auditors.
8	Academic and Administrative Audit (AAA)	AAA report was presented before the committee and it was highly appreciated as LPU has got Five Star rating in the Academic and Administrative Audit conducted by Indian Centre for Academic Rankings and Excellence (ICARE). It was suggested by the committee that actions should be taken as per the feedback provided in the detailed report of AAA.
9	Review of mechanisms for the maintenance and usage of physical infrastructure	IQAC member discussed about the existing systems and procedures for the maintenance and usage of physical, academic and support facilities in the University. Members were satisfied with the various system being followed in LPU along with the adoption of various standards. However, it was suggested that such systems should be compiled at University level in the form of Standard Operating Procedures/guidelines.

The meeting ended with a vote of thanks by the Chairperson.

  
(Dr. Rajeev Sobti)  
Director, IQAC

Date: 20-07-2018