Manual to submit Writer Request for Examination through LPU e-Connect



Step 1: Login to your LMS account through ums.lpu.in/econnect using "Username" and "Password"

Step 2: Go to "Writer Request" option under "Exam Connect" menu

| RMS Calendar | Contact Us Feedback M | y Class e-Library Induction | | | SHEL | PLINE NUMBER: +91-1824-521360 |
|----------------------|--|---------------------------------------|--------------------|---------------|--|-------------------------------|
| | Bridging the Distance in Education Bridging the Distance in Education | My Account 🗸 e - Communication 🗸 | Course Connect 🗸 🤞 | e-Resources 🗸 | Exam Connect > PCP > Reg. | Anu Anu MBA Sign out |
| Dashboard | Resour | ces | | | CA Submission Result | |
| | Course Code | Course Name | e-Books | | Download Admit Card | ference on |
| | DMGT523 | LOCISTICS AND SUPPLY CHAIN MANAGEMENT | * | | Provisional Academic Transcript | nces (RACS- |
| My Class | DMGT505 | MANAGEMENT INFORMATION SYSTEM | * | | Certificate Request Exam Preference | |
| Q | DMGT504 | OPERATIONS RESEARCH | * | | CDP/ Summer Training Submission | hy at inter- |
| Chat | DMGT520 ORGAN | ORGANIZATION CHANGE AND DEVELOPMENT | * | | Term Paper Submission | |
| | | | | | Writer Request | |
| Ĺ | | | View More | * Haj | Practical Report Submission | View More |
| Online Assessment | | | | | Exam Registration | |
| | CGPA | | | PCP Atter | Date Sheet | |
| i | 8 | | 9 | DM | 1404: RESEARCH | IP |
| Events | | | 0 | %) MET | HODOLOGY | |
| https://ums.lpu.in/e | connect/frmWriterRequestDocS | ubmission.aspx | | 1 | | |

Step 3: Mention the "Reason" for Writer Request and upload the relevant proof(s) in only .zip or.rar format. File can be uploaded by browsing or by dragging.

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|--|--|---|---|--|-----------------------------|----------------------------|----------------------|----------------------|
| RMS Calendar Contact Us F | eedback My Class e-Library | Induction | | | | | GHELPLINE NUME | 3ER: +91-1824-521360 |
| Sridging the Distance in the original the second se | CATION Education generative for the | | My Account 🗸 🧧 - Comm | unication 🗸 Cou | rse Connect 🗸 e-Resources 🗸 | Exam Connect 🗸 | PCP 🗸 Reg. No.: 2210 | Anu MBA Sign out |
| Dashboard | Writer Request | | | | | | | |
| | Student Name | Registration No | Programme | Current Term | Physically Handicapped (PH) | Type of Disability | % age of Disability | |
| My Class | Anu | 22100015175 | 3521 : Master of Business Administration | 4 | No | | | |
| Upload file in .zip or .rar format. Please State the reason of special request for examination: * | | | | | | | | |
| Online Assessment | | | | | | | | |
| Events | | | Drop your 1 | file here o <mark>r Click</mark> to | browse | | | |
| Discussion Forum | Important Instru • Ensure the soft co • Create a zip folder • Upload clear and i • The approval or di • The university ress | actions: opy of the original medi r containing all docume readable valid docume isapproval messages w erves the right to accet | cal proof/certificate of disability and valid ID proo ents and the size of the zip folder should not exce ints to facilitate the verification process. III be communicated through the "My Message" is or decline recuests based on the verification of | f is uploaded. ed IMB. ection of LPU e-conni submitted document | ect. | and binding on all individ | duals | J. |

Step 4: Ensure the correct file uploading before clicking on "OK" in alert message.

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|-----------------------------|---|---|-----------------------------|--|-----------------------------|---|
| RMS Calendar Contact Us Fee | dback My Class e-Library Induction | | | | | SHELPLINE NUMBER: +91-1824-521360 |
| Bridging the Distance in Ea | TION Genetican Network | My Account 🗸 e - Co | mmunication 🖌 Cour | se Connect 🗸 e-Resources 🗸 | Exam Connect 🗸 🛛 I | PCP V Reg. No.: 22100015775 MBA Sign out |
| Dashboard | Writer Request | | | | | |
| | Student Name Registration No | Programme | Current Term | Physically Handicapped (PH) | Type of Disability | % age of Disability |
| My Class | Anu 22/000/51/5 3521* | | | NO | | |
| Q | Please State the reason of special request for examina | Are you | u sure? | | | |
| Chat | Test | You want to su | ıbmit request? | | | |
| Online | | • | к | | | |
| Events | | Drop yo | ur file here or Click to br | owse | | |
| Discussion | Important Instructions: | | | | | |
| Forum | Ensure the soft copy of the original medical proof/cer | tificate of disability and valid ID pro | of is uploaded. | | | |
| | Create a zip folder containing all documents and the Upload clear and readable valid documents to facilita | size of the zip folder should not exc te the verification process. | see mB. | | | |
| | The approval or disapproval messages will be commu- | inicated through the "My Message" | section of LPU e-connect. | | | |
| | The university reserves the right to accept or decline | requests based on the verification of | of submitted documents. Th | ie decision of the university is final and | binding on all individuals. | |

| Dashboard | 1 | | | | | 1 |
|----------------------|---|--------------------------------------|------------------|--------------------|---------------------|---|
| | Student Name Registration No | | Tandicapped (PH) | Type of Disability | % age of Disability | |
| Virtual Class | Balwinder Kumar 321100002 Ma | | No | NA | NA | |
| \sim | | \checkmark | | | | |
| Chat | Please State the reason of special request for examinat | | | | | |
| | Test | Success | | | | |
| []ø | | File Saved | | | | |
| Online Assessment | | | _ | | | |
| 8 | | | OK | | | |
| Discussion | | | | | | |
| Forum | | | | | | |
| | | | | | | |
| Exam | Uploaded File | | | | | |
| 200 | ST.zip | | | | 0% | |
| -S | Important Instructions: | | | | | |
| Research | Ensure the soft copy of the original medical proof/certificate of disable | lity and valid ID proof is uploaded. | | | | |

After uploading of the file, message will be reflected as "Success".

Request processing status can be accessed through the same interface against column name **"Current Status"**

