

# IMPORTANT INSTRUCTIONS

**Information published by the University in this Prospectus, International Booklet, University Website, Advertisements or otherwise in any manner must be read in conjunction with supplements, updations, rectifications, clarifications, corrigenda, notices etc. as and if issued by the University from time to time. Changes if any in the prospectus will be published as corrigenda in newspaper and/ or website. Applicants and others concerned must ensure that they know up-to-date information before applying for admission or any other purpose whatsoever.**

A student of this University is required to adhere to all the instructions, policies etc. issued by the University from time to time inter alia including the following:

1. Students are required to abide by the provisions of the Act, Statutes, Regulations, Ordinances, Rules, Orders, Instructions, Guidelines, Code of conduct, Policies, Directions, Standing orders etc. (hereinafter jointly referred to as "Rules & Regulations") as made applicable from time to time by the Lovely Professional University (hereinafter referred to as 'University' and shall also include its constituent(s)/affiliate(s), sponsoring body, associate(s), successor(s), sister concern(s) and other units, as applicable); whether by specific order in writing or otherwise; and student defaulting in any respect will be liable for disciplinary action as decided by the University.
2. Students are required to keep themselves well versed and updated with the Rules &

Regulations in force, and amendments thereto, if any. The University shall not be responsible for intimating the students individually in any manner.

3. University may prohibit staying in PGs or rental accommodations at any time. In such cases students would be required to stay in Residential facility offered by the University or with their parents/guardians/relatives or only in PGs & rented accommodations permitted by the University.
4. Students are required to follow the Placement policy of the University as enforced from time to time; failing which he/she may be debarred from placement activities.
5. The University only provides assistance to eligible and interested students for placements and does not guarantee the placement, companies visiting the campus for placements, packages being offered by them and any other activity related to placement. However, University may impose conditions (academic or disciplinary or otherwise) like scoring specific CGPA and/ or maximum number of permissible backlogs/ re-appears before registration for placement activities.
6. If a student is selected by a company and he accepts the joining, university may take certain amount as a security from the student to ensure he joins and stays with the concerned company for minimum one year or as decided by the university to maintain credibility of the university in the

eyes of the company.

7. Students are required to inform and ensure updation in the record(s) of the University about any change in their permanent/ correspondence/PG address or Telephone no./Mobile No. / E-mail etc. at any point of time.
8. For all purposes, the University Management System (UMS) will be used for announcements/ notifications. Any announcement/ notification made on UMS will be deemed to have been served on all the students. The University may also use Email/SMS at times to convey information/interact with students/parents at its discretion.
9. It will be the responsibility of parents/ guardians to keep themselves updated about their wards attendance and progress in university through University Management System (UMS) or otherwise.
10. The university shall not be responsible for loss of communication with respect to any matter also including disciplinary action, UMC case, and Placements, arising out of incorrect contact details provided by the student to the University.
11. Conduct of any business (or deal) including money chain scheme or any chain business with the students/ staff or other persons, whether individually or jointly with other persons, in and outside the university campus without specific written permission from competent authority of University is strictly prohibited.
12. The University reserves the right to conduct narcotic or drug or alcohol test or any other medical test on

any student at any time. If the test results are found to be positive (+ve), that student may not be allowed to continue study in the University and he/she shall have no claim for refund of fee and other charges already paid or otherwise whatsoever against the University.

13. If a student be found having any kind of serious ailment or any kind of psychiatric history or psychological ailment or otherwise suffering from mental trauma or depression or any other such kind of problem(s) or having any tendency to do anything unwarranted including but not limited to committing suicide, be considered as detrimental or otherwise not appropriate by the University for the academic atmosphere or otherwise, the University shall reserve the right to cancel his admission at any time and he shall have no claim for refund of fee and other charges already paid or otherwise whatsoever against the University.
14. Students during the duration of the programme in the University or afterwards are not allowed to indulge in or invite or pursue or propagate or publish in person/print/electronic/internet media any sort of activities and/or controversies of anti-social, political, semi-political, religious, communal, show of allegiance and such like nature within or outside the precincts of the University.
15. Students are strictly prohibited from conducting any religious indoctrination and observances including prayer at any place in the university. However a student might worship or pursue the prayer alone, silently in room allotted to him/her for residential facilities, if any, in such a way that his/her activity does not disturb or distract the other occupants of the same room or neighbouring rooms. Loud

chants and usage of cyndals, trumpets, bells/ chimes or other musical/ sound producing instruments are prohibited to avoid disturbance/ noise pollution. Usage of Dhoopbatti / Agarbatti/ such incense sticks or any burning material are prohibited even in the room allotted for residential facility due to safety reasons.

16. Only vegetarian food will be allowed and available in the University campus. Students are not allowed to produce, store, prepare or consume Non-vegetarian food.
17. Students during the duration of the programme in the University or afterwards are required to behave in a disciplined and dignified manner within and outside the University campus and also at public places and must keep in mind that the dignity and good name of the University depends upon their dignified and decent behaviour inside and outside the University.
18. Students during the duration of the programme in the University are required to behave very decently towards other students, staff, teachers and visitors etc. Any act of misbehaviour will not be tolerated at all and the student found guilty will be liable for disciplinary action including expulsion/rustication from the University.
19. Parents/guardians while being on campus, communicating or dealing with the University must ensure that they behave decently and in orderly manner; any misbehaviour or unwarranted act on their part shall be subject to legal action as per the law of land. Besides this, it may lead to disciplinary action against the student whose parent/guardian is found guilty thereof.

20. Students are required to adhere to dress/uniform code as prescribed by the University.
21. Students are required to wear the identity card around the neck to make it visible all the times in the Campus and while being outside for study and other purposes related to University.
22. Students are not allowed to form or associate or incite others to form or associate in any manner, with any kind of formal and informal union, association, groups, alliances, forums, organizations, institutions etc., whether authorized or unauthorized or recognized at any level, within or outside the University, except which are specifically created by the University for such purposes as prescribed.
23. Participation or involvement in any strike(s) or subversive activities is strictly prohibited.
24. Students are not allowed to visit and/or stay at such places or areas, (whether inside or outside the University Campus) which are unauthorized or otherwise restricted by the University.
25. University may decide to open or close its various gates temporarily or permanently or for specific timings or for specific category of students, staff, faculty, visitors as deemed fit from time to time.
26. Students are not allowed to drive within the campus and parking of the vehicles shall be at the place designated by the University.
27. Ragging, hooliganism, misconduct, gambling, smoking, consumption or possession of any type of liquor/alcohol, drugs/intoxicants, explosives, weapons, fireworks etc. are strictly prohibited within and outside the precincts of the University. Being found guilty of any such act by way of indulging in or abetting within or outside the

precincts of the University, that student shall be liable to severe punishment and further such cases will be reported to the police as and if decided by the University.

28. Students are not allowed to do anything which may cause disturbance in the studies of other students or may be deemed vulgar in any way.

29. Distribution of leaflet/banner etc. for any purpose unless in specific permitted in writing by the University, is strictly prohibited.

30. Students are not allowed to paste any poster, painting or alike on the walls or other places in or outside the University Campus, other than instructed by the University for the specified purposes.

31. Students are not allowed to hold any meeting, gathering or to do any kind of celebrations within or outside the precincts of the University without specific written permission of by the concerned authorities of the University.

32. Students are not allowed to collect any money from any student(s), employee(s) or other person(s) for any purpose including donations, contributions/gathering without the written approval of the University.

33. The University may call any student and/or his parents/guardian at any time even during holidays or for early or delayed stays even during nights for official/ academic purposes as deemed fit and it is mandatory for the student and/or his parents/guardian to come whenever University calls them either telephonically or otherwise.

34. For International Applicants (either availing residential facility or staying outside on his/ her own arrangement like PG/ Rented Accommodation/ Local Guardian House, etc.) leaves the town for

any purpose, it is responsibility of the student to provide the prior information to the University by completely filling the prescribed form.

35. If a student initially agreed to and/ or participate or represent the University in any sports / cultural / co-curricular / extra curricular or related activities but later on withdraws from participation in the same or related event(s) then all the honours / awards / prizes etc. already awarded to such student may be withdrawn and/or such a student may be blacklisted for participation in future event(s) and/ or any other disciplinary action may be taken.

36. All the programmes, except the B. Architecture programme and B. Pharmacy, are purely academic programmes and are not meant for issuance of any license and/or registration for the purpose of any profession and/or its practice, unless otherwise specified.

37. The approval of regulatory bodies (like PCI, NCTE, COA, etc) wherever applicable are for Indian Applicants and not for International applicants as such regulations/ licenses etc. are governed by respective countries. LPU will not be liable for seeking corresponding approvals for international applicants and other countries.

38. Project, dissertation, thesis, research work, software, products, patents, copyright, etc. developed or carried out during the study at the University can use it for the purposes as desired and will be the University property.

39. Student may be asked to register and complete online courses (from various sources like Courseera.org etc.) and/or technical certifications of reputed companies like MCSE, CCNA etc. in addition to or in lieu of courses assigned in programme

scheme. However whenever such courses are offered in lieu of courses prescribed in programme scheme student will not be entitled for any waiver in tuition fee for exempted courses.

40. For undergoing additional courses/ certifications like IELTS, TOFEL, Cambridge ESOL etc. to prepare students in English for placements or other purposes.

41. In case of all the International Exposure / Twinning Programmes, the list of partner/receiving universities/countries as available today may change from time to time. In that case, the students will be given the option to complete the programme at LPU.

42. Students taking admission in twinning / international exposure programme are required to have valid passport within six months from the date of admission.

43. For programmes being offered in tie-up or collaboration with some other teaching/ non-teaching organization, the University does not guarantee for the collaboration/ tie-up. If at any stage the tie-up or collaboration is discontinued, the University may try to make alternative arrangements with some other teaching/ non-teaching organization or may offer some other course(s)/ programme of the same or similar or related discipline within or outside the University.

44. For Dual degree / Integrated programmes, university may withdraw the higher degree(s)/ diploma(s) at any stage without notice.

45. The University may discontinue any of the courses/ subjects/ inputs/ facilities being offered in a programme at any point of time, if the person delivering that course/ input/facility leaves the University or withdraws or due to any other

reason, as and if deemed appropriate by the University.

46. In case the Advisor of Ph.D. student leaves the university or refuses to guide the student before the completion of Ph.D. programme, then University will not be responsible for such cases and student shall have to arrange for the new advisor on his own as per the Ph.D. rules, unless otherwise specifically prescribed by the University.

47. (a) Possession and use of Mobile Phones/ Laptop/ Internet Card/ Dongle/ Camera (Video/ Still)/ any other gadget may be allowed to the students only at the discretion of the University;

(b) Provided that the University may restrict the Mobile Phones/ Laptop/ Internet Card/ Dongle/ Camera (Video/ Still)/ Audio Recorder/ Video Recorder/ any other gadget or certain features of the same at any time or at specific location or specific time or in general;

(c) Provided further that possessing and/or using the Mobile Phone/ Laptop/ Internet Card/ Dongle/ any other gadget, if restricted by the University, shall lead to disciplinary action(s) against the student.

48. Students are not allowed to keep or use any kind of camera (video/

still)/ audio/ video/ any other recording instrument or any other electronic gadget in the campus (also including academic block, auditorium, playground, residential accommodation etc.) without written approval of the competent authority of the University.

49. In the event of not fulfilling any requirement of any sort as prescribed by the University, a student shall be liable for cancellation of his admission at the discretion of the University.

50. The residential facility can be availed by the students only and not by their friends, relatives and/ or any person

51. Delay or default in making any provision in respect of a student's study, residential facility, transport facility or any other facility will not entitle any student to claim any compensation or refund or any other right from the University.

52. Any student found guilty of any sort of disobedience of any of the Rules & Regulations, misconduct, immoral or unethical behaviour or any act that may lead to damage the dignity or goodwill of the University, may be subject to a range of possible disciplinary actions including but not limited to admission cancellation or expulsion/rustication or withdrawal of any facility at any time as decided by the University, notwithstanding legal action

under the law of the land and in that case he/she shall not have any claim for refund of fees or otherwise whatsoever against the University.

53. In case of any legal or other proceeding/ prosecutions initiated or levied on account of any act of a student within or outside the University Campus, the concerned student(s) shall be required to arrange his own defense and bear all the expenses whatsoever rising on this account without seeking any assistance and raising any claim against/ from the University.

54. In case of any issue/difference of opinion with regard to any matter related to the University, only the student or his parents/guardian whose name(s) has been mentioned in the Application Form and/or accepted by the University, may discuss such issues/differences with the concerned authorities/officials of the University and no other person will be allowed to visit/discuss/correspond with any of the University official(s).

55. In case of any matter not covered here and/ or for interpretation of any content, the decision of the competent authority of the University shall be final and binding on all concerned.

The terms "he", "him" and "his" include the feminine gender also.

### RAGGING IS STRICTLY PROHIBITED

Ragging is totally prohibited in the University and any one found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC regulations on curbing the menace of ragging in higher educational institutions, 2009 as well as under the provisions of any penal law for the time being in force.